



SUPPLIER ENGINEERING CHANGE REQUEST

SUPPLIER: _____

DATE: _____

PART # / ITEM #: _____

PART DESCRIPTION: _____

SHAPE S # _____

COMPLETED BY: _____

SUPPLIER CONTACT: _____

PRODUCT CHANGE

PERMANENT

PROCESS CHANGE

TEMPORARY

DURATION: _____

COST REDUCTION
PROPOSAL

PRICE INCREASE
REQUEST

DESCRIPTION OF CHANGE: (ATTACH PRINTS OR SKETCHES IF APPLICABLE)

REASON FOR CHANGE:

TOOLING / EQUIPMENT REQUIRED:

COST: TOOLING:

SUPPLIER RESPONSIBILITY

SHAPE RESPONSIBILITY

PIECE PRICE:

SHAPE DISPOSITION:

APPROVED:

REJECTED: REASON FOR REJECTION:

BUYER/PROGRAM MGR / BUSINESS VP APPROVAL:

Return form to buyer after completion.